



WELCOME TO FLIPS USA GYMNASTICS!!

PAYMENTS

All students will be billed on the first of the month. Billing is sent every month via email. Please make sure the office at Flips has a valid email address to ensure you are receiving your monthly statement. Payments can be made at the office, mailed to our business address (550 Dunn Circle Sparks, NV 89431) or paid online through our website (flipsusagymnastics.com). Once you are on our website click the pay tuition button and when asked for a client ID you may enter the ID # off of your statement or enter your child's name.

IF YOUR CHILD'S TUITION IS NOT CURRENT AND YOU HAVE NOT PAID BY THE END OF THE MONTH, YOUR CHILD WILL NOT BE ALLOWED TO PARTICIPATE UNTIL THE ACCOUNT BECOMES CURRENT

LATE FEES

Accounts that are not paid by the 10th of the month will be charged a \$10 LATE FEE for recreational students and a \$25 LATE FEE for Team students. NO EXCEPTIONS **LATE FEES WILL NOT BE WAIVED**

MAKE-UP/CREDIT POLICY

Full payment is due every month your child attends Flips. If you miss a class you are allowed to do a make-up in one of our other classes offered throughout the week. **YOU MUST CALL TO SCHEDULE A MAKE-UP TO ASSURE THERE IS SPACE AVAILABLE WHEN YOU WOULD LIKE TO COME.** Students who do not schedule their make-up prior to the class may be turned away. We DO NOT CREDIT for any missed classes, this includes a few scheduled closures for major holidays throughout the year. Open gym coupons will be given to those students whose class falls on a scheduled closure date. **TEAM STUDENTS WILL NOT BE OFFERED ANY MAKE UPS**

DROP PROCEDURE

Once you are enrolled as a student at Flips, you will be enrolled in our program until we receive a DROP REQUEST FORM. DROP REQUEST FORMS are available at the office and are required to be turned in 2 weeks prior to the start of the next month to avoid any charges. Tuition is based on enrollment, not attendance.

LATE PICKUP

If your child is not picked up within 10 minutes after the last class of the day ends there will be a \$20 (per child) fee applied to your account.

ADVANCING TO THE NEXT LEVEL

To advance to the next level of gymnastics your child must receive a skill testing letter from his/her coach and attend the specified skill testing day. There will be a \$10 fee the day of skill testing. At the skill testing day your child's skills will be assessed by an instructor, and you will be informed if it is safe for your child to advance to the next level class.

PLEASE CALL OUR OFFICE AT 775-359-2232 IF YOU HAVE ANY FURTHER QUESTIONS